

Minutes of Regular Meeting

The Board of Trustees Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held on Wednesday, October 19, 2022, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

I. Call Meeting to Order

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Haley Babb, Adrian Billings, Mary McCallister, Jimmy Morris, Joe Portillo, and Board President, Eddie Natera

Members Absent: None

Others Present: Michelle Rinehart, Superintendent of Schools

II. Invocation

III. Pledges of Allegiance to the Flags

IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on October 14, 2022 at 12:27 p.m.

V. Open Forum - Public Comment

Richard Portillo addressed the Board about the limited athletic budgets. He said business owners would be willing to help if donations could be made for specific sports, and asked the Board if that would be allowable.

VI. Presentation of Audit Report for 2021-2022 (Goal 2)

Robert Gattilia, representing Singleton, Clark, and Company, presented the Audit Report for the fiscal year ending June 30, 2022. He told board members that it was an unmodified report, with a clean opinion. There were no material weaknesses and no significant deficiencies. There was one technical finding relating to the mid-year PEIMS submission. In the management comments, there were recommendations for improving the bank reconciliation process. Mr. Gattilia reviewed the unassigned fund balance. In closing, he thanked the Board, Mr. Braden, Superintendent Rinehart, and the business office staff for their assistance

and for the jobs they are doing to keep the district financially strong and on track.

VII. Review and Consideration of Audit Report for 2021-2022 (Goal 2)

A motion was made by Mary McCallister, seconded by Haley Babb, to approve the Audit Report for 2021-2022, as presented.

Motion carried – 7 – 0

VIII. Construction Updates (Goals 1, 2, 4)

A. Alpine ISD

Dr. Rinehart addressed the board, and reminded them that there would be a meeting on October 26, 2022, to discuss the flooring issues with all stakeholders. Work is continuing on the courtyard, punch lists, and terra cotta tiling. Alpine has met with Imperial and sub-contractors about cameras, doors, fobs, etc. Delays have been addressed, and work is back on schedule.

B. Imperial Construction

Addressed through Dr. Rinehart's update.

C. Parkhill

Les Burke discussed the roofing issue, and assured the Board it was being addressed, but has not yet been resolved. Discussed flooring issues and the upcoming meeting. Also discussed exterior lighting, installation of white boards and Promethean boards, and other on-going projects towards completion.

IX. Review and Consideration of Revised Long-Range Gifted and Talented Plan (Goals 1, 3)

Caroline Fox reviewed the highlights and changes in the Long-Range Gifted and Talented Plan, explaining that the plan has to be reviewed every three years. The primary change to the plan is that the Elementary will be implementing a pull-out program to better serve the needs of those students.

A motion was made by Adrian Billings, seconded by Joe Portillo, to approve the Long-Range Gifted and Talented Plan, as presented.

Motion carried – 7 – 0

X. Beginning of Year Data Presentations (Goals 1, 3)

Dr. Rinehart reviewed the beginning of year data, including grade level assessment data.

XI. Campus Principal Reports (Goal 1)

A. Alpine Elementary School

Mr. Wubbena reported on campus goals and progress for academic achievement.

B. Alpine Middle School

Ms. Pardo reviewed campus goals, progress, and strategies for academic achievement.

C. Alpine High School

Mr. Vickers reviewed campus goals, progress on each goal, and strategies for continued progress.

XII. Review and Consideration of Campus Improvement Plans for 2022-2023, Including Goals and Performance Objectives (Goals 1, 2, 3, 4)

Dr. Rinehart reviewed the process and strategies, and explained that Campus plans are tied directly to the District Improvement Plan.

A. Alpine Elementary School

Mr. Wubbena reviewed the process and structure and highlighted specific changes.

B. Alpine Middle School

Ms. Pardo reviewed the process with the committee and activities being implemented to address goals.

C. Alpine High School

Mr. Vickers addressed the collaborative experience, and the process implemented for aligning strengths and weaknesses.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the Campus Improvement Plans, as presented.

Motion carried – 7 – 0

XIII. Review and Consideration of Policies based on the Alpine ISD District of Innovation Plan, affecting local policies as follows: (Goals 1,2,3,4)

- Policy DBA (Local)
- Policy DK (Local)
- Policy EB (Local)
- Policy FDA (Local)

Dr. Rinehart explained that the recommendations came from the TASB legal team to better align policies with District of Innovation practices.

A motion was made by Mary McCallister, seconded by Haley Babb, to approve policy changes, as presented.

Motion carried – 7 – 0

XIV. Reports (Goal 2)

A. Chief Financial Officer

1. Monthly Report

Clay Braden, CFO, reviewed the tax collections and financials for the month of September, 2022

2. Discussion of Financial Topics

Mr. Braden reviewed Schedule C-2 of the audit report for clarification on information on the fund balance.

XV. Consideration of Budget Amendments (Goal 2)

None

XVI. Review of Trophy Cases for Alpine High School - Information Only, No Action Required (Goals 1, 2, 3, 4)

Mr. Braden reviewed the process for searching for quotes, and explained that only one quote was submitted for construction of trophy cases at the high school. The total amount on the quote was \$68,622. Mr. Braden and board members discussed options for proceeding.

XVII. Transportation Report (Goals 2, 4)

Mr. Braden reviewed the current fleet of vehicles and the mileage on each. Additionally, he reviewed the bus routes, drivers, and number of riders on each bus.

XVIII. Consent Items

A. Board Minutes of Previous Meetings (Goal 3)

1. September 22, 2022 - Regular Meeting

B. District Expenditures for Month of September, 2022 (Goal 2)

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the consent items, as presented.

Motion carried – 7 – 0

XIX. Review and Consideration of Changes to the Approved 2022-2023 School Calendar to Accommodate UIL Scheduling. (Goals 1, 3)

Dr. Rinehart explained to Board members that the proposed change to the calendar does not require board approval. Therefore, no action is needed.

A motion was made by Mary McCallister, seconded by Joe Portillo, to take no action on the proposed changes to the calendar.

Motion carried – 7 – 0

XX. Review and Consideration of Superintendent Evaluation Instrument (Goals 1, 2, 3, 4)

Dr. Rinehart highlighted changes from the previous document, and recommended adjusting the rating scale to reflect five qualifiers. Board members discussed various options.

A motion was made by Adrian Billings, seconded by Joe Portillo, to approve the Superintendent Evaluation Instrument, with an amended rating scale of 1 – 5, replacing the scale of E, P, and N.

Motion carried – 7 – 0

XXI. Superintendent Report (Goal 1, 2, 3, 4)

A. Enrollment Report

Dr. Rinehart reviewed enrollment numbers. The total enrollment for the district stands at 962, with 383 at the Elementary, 273 at the Middle School and 306 at the High School. District ADA stands at 94.8 %.

Dr. Rinehart also reported on the first committee meeting for the math grant, and the Student Advisory Committee meeting.

XXII. Closed Session - Pursuant to Texas Gov't Code Section 551.072, 551.074, 551.076, & 551.089

The Board adjourned to executive session at 7:14 p.m.

A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)

- 1. Employee Resignations or Retirements**
- 2. Superintendent Recommendations for Employee Contracts for 2022-2023**

B. Safety and Security Updates

XXIII. Open Session - Consider and Take Possible Action on Closed Session Deliberations

The Board reconvened in open session, at 8:18 p.m., taking action on Closed session deliberations as indicated below.

A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

None

2. Superintendent Recommendations for Employee Contracts for 2022-2023

None

XXIV. Schedule Future Meetings

- Wednesday, November 16, 2022 at 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting

XXV. Adjournment


There being no further business to come before the Board, a motion was made by Nikki Ahrens, seconded by Jimmy Morris to adjourn the meeting at 8:20 p.m.

Motion carried – 7 – 0

*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)



Board President



Board Secretary
Vice President

Date of Approval: 11/16/2022