

# Minutes of Regular Meeting

## The Board of Trustees Alpine ISD

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A Regular Meeting of the Board of Trustees of Alpine ISD was held on Wednesday, December 21, 2022, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

**I. Call Meeting to Order**

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Haley Babb, Adrian Billings, Joe Portillo,  
and Board President, Eddie Natera

Members Absent: Mary McCallister, Jimmy Morris

Others Present: Michelle Rinehart, Superintendent of Schools

**II. Invocation**

**III. Pledges of Allegiance to the Flags**

**IV. Verification of Compliance with the Open Meetings Law.** This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on December 15, 2022, at 4:11 p.m.

**V. Open Forum - Public Comment**  
None

**VI. Public Hearing to Discuss Alpine ISD's Rating on Financial Integrity Rating System of Texas (FIRST) Report (Goal 2)**

Board President Eddie Natera, adjourned the regular meeting and called the Public Hearing to order at 5:31 p.m. to discuss Alpine ISD's rating on the Financial Integrity Rating System of Texas (FIRST) Report.

Clay Braden, CFO, reported on the 2020-2021 FIRST report, which is based on data from the 2019-2020 fiscal year. Mr. Braden reviewed the indicators and told board members that Alpine received an A – Superior Rating on the report.

**VII. Adjournment of Public Hearing and Reconvening of Open Meeting**

Board President Eddie Natera, adjourned the public hearing and reconvened in open session at 5:35 p.m.

**VIII. Construction Updates (Goals 1, 2, 4)**

**A. Alpine ISD** – Superintendent Rinehart gave an update on the construction project at Alpine High School. The punch-list walkthrough has been scheduled for January 12 & 13, 2023. This is on Phase I and Phase II, interiors only. A roofer has been secured and will begin working on a punchlist for the roof. Work is continuing on some of the on-going issues, with an anticipated completion date of late January for interior work. Mr. Braden and Mr. Vickers discussed other projects being addressed, specifically, some of the electronic issues. The walk-throughs will highlight other areas of need. Options for landscaping on the east side of the building were also discussed.

**B. Imperial Construction** – covered under Alpine report

**C. Parkhill** – covered under Alpine report

**IX. ESL Annual Program Evaluation (Goals 1, 2) – Caroline Fox**

Ms. Fox outlined the report requirements and discussed the process for students advancing through the program. Additionally, Ms. Fox reported on the number of students in the program, teacher requirements, strategies being implemented, progress reports, and exit criteria.

**X. Campus Principal Reports (Goal 1)**

**A. Alpine Elementary School – Curtis Wubbena**

Mr. Wubbena reviewed academic growth and achievement, Student Review Teams, data on test scores and progress, and strategies being implemented.

**B. Alpine Middle School – Judith Pardo-Alferez**

Ms. Pardo-Alferez reviewed student activities, academic achievements, strategies, and upcoming events.

**C. Alpine High School – Jarrett Vickers**

Mr. Vickers reviewed work on school climate, Safe and Health schools, drug testing, BCSO canine visits, emergency drills, vaping concerns, partnerships between AHS and Big Bend Telephone, and implementation of awareness programs in health classes.

**XI. Review and Consideration of Action to Appoint a Representative to Brewster County Appraisal District Board. (Goals 2, 3)**

A motion was made by Adrian Billings, seconded by Haley Babb to appoint Mary McCallister to continue to serve on the Brewster County Appraisal District Board for the next biennium.

Motion carried – 5 – 0

**XII. Review and Consideration of Proposals Submitted for Trophy Cases for Alpine High School (Goals 2, 3, 4) – Mr. Clay Braden, CFO, discussed the quote and specifics received for construction of trophy cases for Alpine High School.**

A motion was made by Adrian Billings, seconded by Joe Portillo to approve and accept the quote submitted by Custom Woodworks of Alpine for construction of trophy cases for the High School at a cost of approximately \$ 48,600.00.

Motion carried – 5 – 0

**XIII. Reports (Goal 2)**

**A. Chief Financial Officer**

**1. Monthly Report**

Clay Braden, CFO, reviewed the tax collections and financials for the month of November, 2022

**2. Discussion of Financial Topics**

Mr. Braden reviewed the status of bond finances.

**XIV. Consideration of Budget Amendments (Goal 2)**

None

**XV. Consent Items**

**A. Board Minutes of Previous Meetings (Goal 3)**

**1. November 16, 2022 - Regular Meeting**

**B. District Expenditures for Month of November, 2022 (Goal 2)**

A motion was made by Nikki Ahrens, seconded by Joe Portillo, to approve the consent items, as presented.

Motion carried – 4 - 0 – 1, with Dr. Billings abstaining from the vote, since he did not attend the 11/16/2022 meeting.

**XVI. Superintendent Report (Goal 1, 2, 3, 4)**

Dr. Rinehart congratulated the Elementary and Middle School campuses on their UIL wins, discussed mid-year assessments, and staff surveys. Additionally, she provided information on the Teacher Incentive Allotment system.

**A. Enrollment Report**

Dr. Rinehart reviewed enrollment numbers. The total enrollment for the district stands at 964, with 386 at the Elementary, 269 at the Middle School and 309 at the High School.

**B. Safety and Security Updates**

Reviewed current procedures and discussed recommendations for changes. Beginning January 1<sup>st</sup>, Alpine ISD will no longer required clear or mesh backpacks, and will no longer require locking on interior classroom doors.

**C. Facilities Plan**

Reviewed the new process for developing an extended plan. A team comprised of the Superintendent, Campus Principals, CFO, Maintenance director, Maintenance Assistant, and building custodians have been walking through each campus, consulting with teachers to document needs over the next five years, as well as short term needs and solutions.

**D. Superintendent Evaluation Process**

Reviewed the process and timeline.

**XVII. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074**

**The Board adjourned to executive session at 6:55 p.m.**

**A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

- 1. Employee Resignations or Retirements**
- 2. Superintendent Recommendations for Employee Contracts for 2022-2023**

**B. Safety and Security Updates**

**XVIII. Open Session - Consider and Take Possible Action on Closed Session Deliberations**

**The Board reconvened in open session, at 8:26 p.m., taking action on Closed session deliberations as indicated below.**

**A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

**1. Employee Resignations or Retirements**

None

**2. Superintendent Recommendations for Employee Contracts for 2022-2023**

A motion was made by Joe Portillo, seconded by Adrian Billings, to offer a Probationary, Non-Certified contract with an addendum to Paola Gutierrez to teach art at the Elementary School for the 2022-2023 school year.

Motion carried – 5 – 0

**XIX. Schedule Future Meetings**

- Wednesday, January 25, 2023 @ 5:00 p.m. – Alpine High School, specific room to be determined, Regular Meeting


**XX. Adjournment**

There being no further business to come before the Board, a motion was made by Adrian Billings, seconded by Joe Portillo to adjourn the meeting at 8:27 p.m.

Motion carried – 5 – 0

\*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

  
Board President

  
Board Secretary

Date of Approval: 1/25/2023