

# Minutes of Regular Meeting

## The Board of Trustees Alpine ISD

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A Regular Meeting of the Board of Trustees of Alpine ISD was held Wednesday, August 18, 2021, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

### **I. Call Meeting to Order**

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Adrian Billings, Justin Cross, Mary McCallister, Jimmy Morris, Joe Portillo, and Board President, Eddie Natera

Members Absent: None

Others Present: Becky McCutchen, Superintendent of Schools

### **II. Invocation**

### **III. Pledges of Allegiance to the Flags**

### **IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on August 13, 2021 at 4:15 p.m.**

### **V. Open Forum - Public Comment** None

### **VI. Discussion of Texas Education Agency Public Health Guidance - Information Only (Goals 1, 3)**

Ms. McCutchen reviewed the information from Texas Education Agency on the most recent Public Health Guidance. The procedures currently in place reference Governor Abbott's latest order, mandating that schools cannot require students or staff to wear masks. However, individuals must be allowed to wear masks, if they choose to do so. Board members discussed various options.

### **VII. Construction Updates (Goals 1, 2, 4)** **A. Alpine ISD**

Ms. McCutchen provided an update on the construction project per Alpine ISD. She has been looking for someone to replace Mr. Kucera as site manager for Alpine ISD. Work is continuing on the leaks at the High School. Also, issues have arisen with duct work and gas lines, slowing the installation of the A/C units. Work is continuing towards inspections.

**B. Imperial Construction**

Bobby Kelley reviewed progress and schedule of work. He also reviewed the balance in the Owner Contingency amount. Reviewed impacts and delays. Frank Patton reviewed the three-week look-ahead schedule.

**C. Parkhill**

Allan Wolf told board members that Parkhill is working on different lay-outs to correct the problem with the duct socks for the A/C system in the High School and Middle School gyms. Les Burke showed samples of the corner pieces and terracotta for comparison. Mr. Burke also said they are progressing on furniture meetings. Additionally, Mr. Burke said they have been processing submittals weekly for orders, but are facing delivery delays. The code inspector will be coming in from Fort Stockton to conduct the City inspections.

**VIII. Review and Consideration of Parkhill Contract Amendment for Additional Services Request # 2 (Goals 1, 2, 4)**

Allan Wolf reviewed the need for the amendment to the contract following the change in construction delivery method, as well as the costs involved.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the amendment to the Parkhill Contract for Additional Services Request # 2, at a maximum cost of \$78,699.35.

Motion carried – 7 – 0

**IX. Review and Consideration of CCR 021R - Addition of Panels at Dining C103, Balcony B201, Corridors B203, B223, and Concession C101 (Goals 1, 2, 4)**

Les Burke explained the need for addition of panels in various areas, and the costs involved. Following discussion, Parkhill agreed to absorb the cost of the materials with Alpine ISD funding the labor costs only.

A motion was made by Mary McCallister, seconded by Adrian Billings, to approve CCR 021R – Addition of Panels at Dining C103, Balcony B201, Corridors B203, B223, and Concession C101, with Alpine ISD responsible for labor costs only, and Parkhill absorbing material costs for additional panels.

Motion carried – 7 – 0

**X. Review and Consideration of CCR 023 - Sewer Replacement in Area C, Restroom by the Kitchen (Goals 1, 2, 4)**

Les Burke reviewed the needs for the change order and the cost of \$ 13,558.25.

A motion was made by Adrian Billings, seconded by Joe Portillo, to approve CCR023, Sewer Replacement in Area C, Restroom by the Kitchen, at a cost of \$13,558.25.

Motion carried – 7 – 0

**XI. Review and Consideration of CCR 026 - Field House Downspout Boot - Deleted for a Credit (Goals 1, 2, 4)**

Les Burke reviewed the options in CCR 026, and the savings that could be realized by changing the Field House Downspout Boot.

A motion was made by Mary McCallister, seconded Justin Cross, to approve CCR 026, thereby deleting the Field House Downspout Boot, for a credit of \$ 1,985.00

Motion carried – 7 - 0

**XII. Campus Data Presentations (Goal 1)**

**A. Alpine Elementary School – Campus Principal, Jessica Murphy**

Ms. Murphy reviewed early enrollment numbers, teacher/student ratios, the Jump Start Academy for 4<sup>th</sup> graders, HB4545 requirements for tutoring for STAAR failures, and master schedules.

**B. Alpine Middle School – Campus Principal, Judith Pardo-Alferez**

Ms. Pardo-Alferez reviewed enrollment numbers, teacher/student ratios, master schedule adjustments to meet HB3 and HB 4545 tutoring requirements, reviewed master schedules, and reviewed enrichment plan options for students.

**C. Alpine High School – Campus Interim Principal, Verl O’Bryant**

Mr. O’Bryant reviewed enrollment numbers, teacher/student ratios, master schedule adjustments to meet HB3, HB4545, and CCMR requirements, and reviewed master schedules.

**XIII. Review and Consideration of Certified Appraisal Values for 2021-2022 (Goals 2,4)**

CFO, Clay Braden, reviewed the Certified Appraisal Values for 2021-2022, as well as the impact on taxes.

A motion was made by Mary McCallister, seconded by Joe Portillo, to accept the Certified Appraised Values of \$893,460,510.00 for 2021-2022.

Motion carried – 7 – 0

**XIV. Review and Consideration of Ordinance to Approve Tax Rate for 2021-2022 (Goal 2, 4)**

A motion was made by Justin Cross, seconded by Mary McCallister to adopt the Ordinance to Approve the Tax Rate for 2021-2022, at \$1.0024 for Maintenance and Operation and \$0.210 for Principal and Interest on Debts, for a total tax rate of \$1.2124.

Motion carried – 7 – 0

**XV. Review and Consideration of Renewal of Insurance Coverage Through TASB Risk Management Fund for 2021-2022 (Goal 2)**

CFO Clay Braden reviewed the coverage and costs for renewal through TASB Risk Management fund for 2021-2022.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the renewal of insurance coverage through TASB Risk Management Fund for 2021-2022.

Motion carried – 7 – 0

**XVI. Reports (Goal 2)**

**A. Chief Financial Officer**

**1. Monthly Report**

Clay Braden, CFO, reviewed the tax collections and financials for the month of July, 2021.

**2. Discussion of Financial Topics**

**None**

**XVII. Consideration of Budget Amendments (Goal 2)**

**None**

**XVIII. Review and Consideration of Revised Adult Meal Prices per Texas Department of Agriculture Guidance as of 8/13/2021 (Goals 2, 3)**

Ms. McCutchen explained that Alpine ISD would be operating a Seamless Summer Option for the 2021-2022 school year as allowable by the Texas Department of Agriculture, with student meals being provided at no cost.

A motion was made by Mary McCallister, seconded by Joe Portillo, to revise adult meal prices, to bring them within requirements of the Department of Agriculture Guidance as of 8/13/2021. Adult meal prices will be \$3.25 for breakfast, and \$4.50 for lunch. Adult Employee meal prices will be \$3.00 for breakfast, and \$4.25 for lunch.

Motion carried – 7 – 0

**XIX. Consent Items**

**A. Board Minutes of Previous Meetings (Goal 3)**

1. July 21, 2021 - Regular Meeting
2. August 4, 2021 - Special Meeting

**B. District Expenditures for Month of July, 2021 (Goal 2)**

A motion was made by Justin Cross, seconded by Mary McCallister, to approve the consent items, as presented.

Motion carried – 7 – 0

**XX. Update on Board Self Evaluation (Goals 1, 2, 3, 4)**

Board members were given copies of the Board Self Evaluation to complete and return to Ms. McCutchen by September 3, 2021. She will compile the results and present to the Board during the September board meeting.

**XXI. Superintendent Report (Goal 1, 2, 3, 4)**

Ms. McCutchen presented information on TASA/TASB Convention and Board Team Building Training.

**XXII. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074**

**The Board adjourned to executive session at 8:04 p.m.**

**A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

1. Employee Resignations or Retirements
2. Superintendent Recommendations for Employee Contracts for 2021-2022

**XXIII. Open Session - Consider and Take Possible Action on Closed Session Deliberations**

**The Board reconvened in open session, at 8:58 p.m., taking action on Closed session deliberations as indicated below.**

**A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

**1. Employee Resignations or Retirements**

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve Ms. McCutchen's recommendation to accept the resignation of Lee Sanchez, as High School Principal, effective August 6, 2021.

Motion carried – 7 – 0

**2. Superintendent Recommendations for Employee Contracts for 2021-2022**

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve Ms. McCutchen's recommendation to offer a one-year Part-time Probationary Contract to Talitha Altgelt as Math Interventionist and Mentor for New Teachers, to be funded by ESSER-III beginning on September 7, 2021.

Motion carried – 7 – 0

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve Ms. McCutchen's recommendation to offer a one-year Probationary contract to Felicia Locke, with addendums for Kindergarten certification, ESL certification, and Retire/Rehire.

Motion carried – 7 – 0

**XXIV. Schedule Future Meetings**

- Wednesday, September 15, 2021 at 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting


**XXV. Adjournment**

There being no further business to come before the Board, a motion was made by Mary McCallister, seconded by Nikki Ahrens to adjourn the meeting at 9:00 p.m.

Motion carried – 7 – 0

\*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

  
Board President

  
Board Secretary  
Vice President

Date of Approval: 9/15/2021